

Ref. No. NIP / Principal / 2021 / 023

**OFFICE ORDER (Amendment on 17/06/2021)**

This is an **amendment** in the office order for **the special duties order** related to the different types of activities of this institute as mentioned below. You are hereby given the responsibility for the betterment of the overall system of this institute along with regular study. You are ordered to prepare the yearly planning of concerned activities in the beginning and to coordinate with concerned committee members for the smooth functioning of activities. The Committee must report the activity progress to the principal directly at a regular interval of 15 days.

Please feel free to contact the principal for any queries or issues related to your duty.

Sr. No.	Designation	Name of The Employee to Whom the Post Allotted	Committee Member
1	ACADEMIC COMMITTEE	<b>Dr.Shivani Gajjar</b> (Asst. Prof.)	Dr.Prashu Jain (Principal of Physiotherapy department)
2	CLINICAL DEVELOPMENT COMMITTEE	<b>Dr.Sakina Sadriwala</b> (Asst. Prof.)	
3	LABORATORY DEVELOPMENT COMMITTEE [a. Electrotherapy, b. Exercises Therapy, c. Cardio- Pulmonary, d. Rehabilitation, e. Musculo- skeletal, f. Anatomy, g, Physiology.]	<b>Dr. Himani Parikh</b> (Asso. Prof.)	
		<b>Dr. Dhruvi patel</b> (Asst. Prof.)	
		<b>Dr.Shivani Gajjar</b> (Asst. Prof.)	
		<b>Dr. Surbhi Shah</b> (Asst. Prof.)	
		<b>Dr. Heta Doshi</b> (Asst. Prof.)	
		<b>Dr. Sai Iyer</b> (Asst. Prof.)	
		<b>Dr.Sakina Sadriwala</b> (Asst. Prof.)	
		<b>Dr. Pooja Soni</b> (Asst. Prof.)	

4	LIBRARY COMMITTEE	<b>Mr. Ravi</b>		
5	EXAMINATION COMMITTEE	<b>Dr. Himani Parikh</b> (Asso. Prof.)		
6	STUDENT GRIEVANCE REDRESSAL CELL	<b>Dr. Niyati Bhavasar</b> (Tutour)		
7	ANTI-RAGGING SQUAD	<b>Dr. Sai Iyer</b> (Asst. Prof.)		
8	PREVENTION OF SEXUAL HARASSMENT COMMITTEE	<b>Dr. Heta Doshi</b> (Asst. Prof.)		
9	SC/ST COMMITTEE (RESERVATION CELL)	<b>Dr. Himani Parikh</b> (Asso. Prof.)		Dr.Prashu Jain (Principal of Physiotherapy department)
10	CULTURAL AFFAIRS COMMITTEE	<b>Dr. Surbhi Shah</b> (Asst. Prof.)		
11	ANTI-COVID COMMITTEE	<b>Dr. Pooja Soni</b> (Asst. Prof.)		

Principal - NIP