

Ref. No. NFDE / Principal / 2021 / 023

**OFFICE ORDER (Amendment on 17/06/2021)**

This is an **amendment** in the office order for **the special duties order** related to the different types of activities of this institute as mentioned below. You are hereby given the responsibility for the betterment of overall system of this institute along with regular study. You are ordered to prepare the yearly planning of concerned activities in the beginning and to coordinate with concerned committee member for the smooth functioning of activities. The Committee must report the activity progress to the Principal directly at a regular interval of 15 days.

Please feel free to contact Principal for any queries or issue related to your duty.

Sr. No.	Designation	Name of The Employee ToWhom The Post Allotted	Committee Member
1	Grievance Cell	<b>Mr. Nishith Shahu,</b> I/C Head & Lecturer, Dept. of Electrical Engg., NFDE	<b>Ms. Gopi Raval,</b> I/C Head & Lecturer, Dept. of Civil Engg. NFDE <b>Mr. Vipul Gajipara,</b> I/C Head & Lecturer, Dept. of Mechanical Engg., NFDE <b>Mr. Manalee Thakore,</b> I/C Head & Lecturer, Dept. of Computer Engg., NFDE
2	SC/ST Cell	<b>Mr. Himanshu Prajapati</b> Lecturer, Dept. of Electrical Engg. NFDE	<b>Mr. Himanshu Pranami,</b> Lecturer, Dept. of Computer Engg. NFDE
3	Discipline Committee	<b>Mr. Jayendra Parmar</b> I/C Head & Lecturer, Dept. of AS&H Engg., NFDE	<b>Ms. Vidhya Joshi</b> Lecturer, Dept. of Computer Engg., NFDE
4	Training & Placement Cell	<b>Mr. Vipul Gajipara,</b> I/C Head & Lecturer, Dept. of Mechanical Engg., NFDE	<b>Ms. Viral Lad</b> Lecturer, Dept. of Computer Engg., NFDE <b>Mr. Pinkal Patel</b> Lecturer, Dept. of Computer Engg., NFDE
5	Sports Committee	<b>Mr. Kishan Chandarana</b> Lecturer, Dept. of Mechanical Engg., NFDE	<b>Ms. Shivani Luhar,</b> Lecturer, Dept. of AS & H., NFDE
6	Women Development Cell	<b>Ms. Shivani Luhar,</b> Lecturer, Dept. of AS&H., NFDE	<b>Ms. Niharika Parmar</b> Lecturer, Dept. of Mechanical Engg., NFDE
7	Co-Curricular Activity Cell	<b>Ms. Gopi Raval,</b> I/C Head & Lecturer, Dept. of Civil Engg. NFDE	<b>Ms. Niharika Parmar</b> Lecturer, Dept. of Mechanical Engg., NFDE

8	IQAC Cell	<b>Mr. Jayendra Parmar</b> I/C Head & Lecturer, Dept. of AS&H Engg., NFDE	<b>Ms. Vidhya Joshi</b> Lecturer, Dept. of Computer Engg., NFDE <b>Ms. Niharika Parmar</b> Lecturer, Dept. of Mechanical Engg., NFDE
---	-----------	---	--

Principal-NFDE